## **Rules of Conduct**

## Canadian County Water Authority (CCWA)

- 1. All cell phones are to be set in a silence mode when the meeting is called to order.
- 2. Any use of a cell phone while the meeting is being conducted is prohibited in the meeting area.
- 3. Any member addressing the CCWA Board will be allowed no more than 5 minutes, to be used during the public communication section of the agenda, to air his/her issues. If possible the matter will be resolved after board discussion.
  - A. During the 5 minute period, the only one allowed to talk will be the member/representative that has the floor.
- 4. In the event a group needs to address the CCWA Board, the group must elect 1 representative to air their issues. The representative will be allowed no more than 5 minutes, to be used during the public communication section of the agenda, to air his/her issues. If possible the matter will be resolved after board discussion.
  - A. During the 5 minute period, the only one allowed to talk will be the member/representative that has the floor.
- 5. If needed, the chairman will announce, the CCWA Board will place the matter on the agenda for the next meeting and the matter will be discussed by the board at that time. If action is necessary, it will also be taken after the discussion of the board.

The ORWA board trainer strongly suggested we revise the agenda we post.

#10 on the agenda/ Public Communications should be moved to #3, right after the chairman calls the meeting to order.

If the board decides to implement the Rules of Contact. Instead of (action on) should read – *possible action on*-